

## Schedule A: 2019 Rates

Security Deposit (refundable) \$ 1,500

### Evening Rates - 4pm until Midnight (set-up starting at 8am)

#### Sunday through Friday

Renter's Initials_____	Atrium	\$ 2,000
Lessor's Initials_____		
Renter's Initials_____	Concert Hall	\$ 2,000
Lessor's Initials_____		
Renter's Initials_____	Atrium and Concert Hall	\$ 3,500
Lessor's Initials_____		

#### Saturday

Renter's Initials_____	Atrium	\$ 2,500
Lessor's Initials_____		
Renter's Initials_____	Concert Hall	\$ 2,500
Lessor's Initials_____		
Renter's Initials_____	Atrium & Concert Hall	\$ 4,500
Lessor's Initials_____		

### Daytime Rates - 8am to 4pm (must be cleaned up by 4PM)

#### Saturday & Sunday

Renter's Initials_____	Atrium	\$ 1,800
Lessor's Initials_____		
Renter's Initials_____	Concert Hall	\$ 1,800
Lessor's Initials_____		
Renter's Initials_____	Atrium & Concert Hall	\$ 3,000
Lessor's Initials_____		

#### Monday through Friday (mid-May through July only)

Renter's Initials_____	Atrium	\$ 1,600
Lessor's Initials_____		
Renter's Initials_____	Concert Hall	\$ 1,600
Lessor's Initials_____		
Renter's Initials_____	Atrium & Concert Hall	\$ 2,500
Lessor's Initials_____		

\*All tables & chairs are included in the rental fees, but no linens are available.

- 16 round tables, 60" diameter (seats 8 per table)
- 20 long, rectangular tables, 6ft (used for serving food or seating)
- Total chairs available = 200

\*Parties that need an additional day for set-up may buy out the previous rental day prior to the Event, if available, for an additional fee to be negotiated, which will not be less than \$1500.00 in any event.

Renter's Initials: \_\_\_\_\_ Lessor's Initials \_\_\_\_\_: Renter desires to rent the day prior for a fee of \$\_\_\_\_\_.

Renter's Initials: \_\_\_\_\_ Lessor's Initials \_\_\_\_\_: Renter does not desire to rent the day prior.

The premises should be vacated by 1:00am the next morning after the rental day.

\*Additional Fees for use of Sound and Video System including microphone(s), stand(s), video screens and audio technician is \$225. Additional Fees for use of the Lighting Package is \$175.

Renter's Initials: \_\_\_\_\_ Lessor's Initials \_\_\_\_\_: Renter desires to rent the use of the Sound & Video System for the Event.

Renter's Initials: \_\_\_\_\_ Lessor's Initials \_\_\_\_\_: Renter does not desire to rent the use of the Sound & Video System for the Event.

Renter's Initials: \_\_\_\_\_ Lessor's Initials \_\_\_\_\_: Renter desires to rent the use of the Lighting Package for the Event.

Renter's Initials: \_\_\_\_\_ Lessor's Initials \_\_\_\_\_: Renter does not desire to rent the use of the Lighting Package for the Event.

\*The Atrium is 4,500 square feet. The Concert Hall is 2,375 square feet. Maximum capacity is as follows:

	Atrium	Concert Hall
Max Capacity	250	190
Banquet	175	100
Theater Row	200	125

TOTAL FEES AGREED UPON:

Rental Fee: \_\_\_\_\_

Sound & Video: \_\_\_\_\_

Lighting: \_\_\_\_\_

Security Deposit: \_\_\_\_\_

Total: \_\_\_\_\_

Renter's Initials: \_\_\_\_\_

Lessor's Initials: \_\_\_\_\_